

UNIVERSITY CENTER GOVERNANCE BOARD
MEETING MINUTES
Wednesday, March 5, 2025

Voting Members Attending: Alejandro Ordaz Gutierrez, Mina Santamaria, DeAnna Rodriguez, Tiffany Jordan, Kaustav Barnejee.

Voting Members Not Attending: Skylar Burke.

Ex-Officio Members Attending: Louis Reynaud, Nicholas Engebrits, Carol Dreste, Nestor Covarrubias.

Ex-Officio Members Not Attending: Willie Brown.

Advisors Attending: Megan Lee, Jose Montano, Farid Hadj, Afiya Browne.

Advisors Not attending: Kris Ehrman.

Additional Attendees: Arlene Contreras

1. Meeting Called to Order by Alejandro Ordaz-Gutierrez at 11:05 am

2. Motion to approve and vote on previous meeting minutes: The previous meeting minutes were not approved due to the lack of a quorum. A request for approval will be sent to voting members via email.

3. Project Updates:

- a) Preventive Maintenance: Arlene gave her second presentation to the board on the Preventive Maintenance Manual, outlining its purpose, benefits, and implementation at UCen. She explained that without preventive maintenance, repairs would only happen after failures occur. The presentation covered scheduled tasks by frequency, assigned personnel, and key manual pages. Arlene noted that the manual currently has 40 pages, with plans for future additions. She also provided an overview of the WebTMA system, detailing how preventive maintenance tasks are submitted and tracked.

b) Maintenance Projects Updates:

1. Roof replacement (\$1.2 million): Louis mentioned that it is currently raining, but there are no leaks, and everyone is pleased with the outcome. He highlighted that the 1.2 million dollars voted on last year has been put to good use.
2. Starbucks Renovation (\$816,119): The project is scheduled to begin on Monday, June 16, following graduation. Scope includes installation of new fixtures, espresso machines, and a new POS system. The updated system will enable mobile order and pay functionality and allow customers to review and redeem their rewards stars. Construction is expected to begin as scheduled. Based on the current timeline, the location will be closed during Summer Session A, as the work is projected to take over 35 working days. However, the project team has planned accordingly, and the location is expected to reopen in time for Summer Session B.
3. AS Food Bank Modifications: The associate students are making some modifications to the food bank located on the second floor.
4. Mural Enhancement Project (18,353.50): Louis also shared that last week, the mural hands-on project was taking place, with David McCutchen, who painted an interactive musical mural in 1974, returning after 40 years to renovate it. Additionally, there will be some new seating added in that area.
5. Disability Cultural Center-Door Modifications (\$34k): Louis mentioned that the DCC is working on the door project upstairs on the third floor, and we are negotiating to keep the cost under \$35,000.
6. Fire Alarm Replacement(\$400k): Louis added that the fire alarm replacement and roof replacement are the key projects that this group will be voting on, with the students funding the remaining costs. The rest of the funding will be covered by the associate students. Additionally, the mural renovation could potentially be funded by David McCutchen, an alumnus of UCSB.
7. Parsons-UCen Facility Condition Assessment (\$30,000): Louis mentioned that we haven't received the assessment yet, but it will be a comprehensive document that you'll receive a copy of. It will evaluate the overall condition of the facility, and we're looking forward to reviewing it.

c) **Game room:** Louis shared photos of the updated game room, highlighting the new sign. As mentioned in a previous meeting, the room now has new flooring and fresh paint. The only remaining step is to install six to seven game units.

4.Committee updates:

- a) **Campus Store:** Carol announced that the Graduation Fair will take place tomorrow, March 6th, from 10:00 a.m. to 6:00 p.m. in the lobby.
- b) **Campus Dining:** An update was provided on Mony's. They have submitted their certificate of insurance, which meets all necessary requirements. The agreement is expected to be sent out for signature by the end of this week. Their start date for access to the building is May 1st, with the goal of opening by Summer Session.
- c) **Budget and Finances:** Interviews for the Financial Analyst position were completed last week, and a hire is expected by the end of the month. The position has been vacant since June, and the team is excited to welcome a Financial Analyst to the UCen Administration.

- a) **5. Future meetings:** Spring TBD.

Adjourn Meeting: At 11:27 am