UCen Governance Board Meeting Minutes

April 10th, 2019

**Voting Members in Attendance:** Nico Pascal, Dana Yuen, Esther Martinez, Rachel Green, Cynthia Pinto Cabrera, Sarah Soren, Rose Etleson.


**Ex-Officio Members in Attendance:** Gary Lawrence, Mark Beisecker, Willie Brown.

**Ex-Officio Members Not in Attendance:** Jill Horst, Cierra Raine Sorin, Brooke Kopel.

**Advisors in Attendance:** Danielle Quinones-Ortega, Marilyn Dukes, Jack Galloway.

**Advisors Not in Attendance:** Marisela Marquez, Zaveeni Khan-Marcus, Steven Ho.

**Non-Governance Board Members in Attendance:** Afiya Browne (Proxy for MCC).

The meeting was called to order by Nico Pascal at 8:07 am.

**Approval of Previous Meeting Minutes:** Previous meeting minutes were not approved due to lack of quorum.

**COMMITTEE REPORTS:**

A. **Campus Store:** CPC advised that Grad Fair is currently happening today and tomorrow. Open house will be next week with hours from 8am – 5:00pm thru Saturday, the 20th, closed on Sunday.

B. **Dining:** RE met with JH who gave her numbers for last quarter Cal Fresh transactions in the Arbor which totaled 34,839 for an average of 2,200 transactions weekly. UCen Conference Services have been working together with Dining in utilizing Compost Bins for more events, which has increased the proper disposal of compostable waste items.

C. **Budget:** RE is working on setting up the next committee meeting. NP inquired about where we are in the process of submitting budgets and when they need to be presented. GL explained that budgets have to be submitted to HDAE from Dining, Campus Store and Admin, which is a part of us moving onto the Campus General Ledger. A consolidated budget from all three entities will then need to be presented to the board on the next to the last meeting which is May 8th and approved by the Board at the last Spring Governance Board meeting which is May 29th.
D. **Programming:** DY advised that no committee meeting has been set up at this time. GL added that programming did approve funding for UStudy, which took place during finals. Hours were not open 24/7 this quarter but rather only until 1:00am and was very successful.

E. **Space:** EM advised that they have not met yet but should have updates at our next meeting.

**KAPLAN SPACE/INTEREST EXPRESSED:**

RE advised that based on the input from JH dining should be considered as a last option in regards to considering a food venue in the Kaplan Space. There are many code and cost issues that would make a food consideration an expensive and marginally profitable venture. GL gave an update that of the five entities that had previously expressed interest three were food concepts, Mojo Teahouse, IV Bagel Café and the AS Senate Hot Food Bar. He further advised that currently HDAE is temporarily utilizing the space while their offices are being repaired so we do have incoming revenue from that. NP would like to challenge the board to think of ways to reach out to the students and encourage input from them to further engage ideas and opportunities.

**UPDATE: PUBLIC FORUM FOR GENDER NEUTRAL BATHROOMS:**

RE advised that there were 128 responses received and out of those responses, 127 were positive. She further suggested that if the bathroom designated as the women’s restroom in UCen III could have one of the toilets removed and a urinal installed in an enclosed stall that would be a good start. GL did some research on types of stalls and shared diagrams. Most showed totally enclosed stalls from floor to ceiling. He agreed that enclosing stalls would be a good plan but removing toilets would of course incur costs and any bathroom revisions would need to be ADA compliant as well.

**UCEN III BOILER/ELEVATOR UPDATE:**

GL confirmed that the Corwin elevator is now functional and has passed inspection. The doors for the UCen II elevator did not arrive until yesterday so it is scheduled to be completed by this Friday, April 12th and should be functional by Friday afternoon. The UCen I boiler is on hold until May when maintenance will return to work on the controls but is working and functional at this time. The UCen III boiler, which supplies heating for AS, MCC and GSA, is completely unoperational and we have just received approval from the campus to move forward with an emergency project. We have received a bid for $50K, which does not have to wait for further bids since Contracts has approved this bid on an emergency basis. GL would like to move forward and ask for the board’s approval on this bid for a cost of $55K, which includes the bid
price, plus soft costs. Motion to approve this allocation for $55K was made by RE. It was seconded by DY and passed unanimously.

**COMMENTS/including GOV BOARD Charter Review:**

MD shared that the new lights in the HUB are installed. GL advised that the LED lighting project in the Campus Store has been completed for the overhead fluorescents as well as the strip lighting. They will return to finish the office lighting at a later date.

Charter rules and guidelines were discussed and numerous concerns on how the AS Committee on Committees process works. Approval from the AS President on Governance Board membership was expressed as concerning as it is seeming to delay having the board established timely and by the ninth week, which the Charter dictates. NP advised that he would like to encourage the board to explore the potential issues involved and how the board can improve the processes. NP also pointed out that there is an incorrect version of the Charter that needs to be pulled from the UCen website.

*Action Item: NP will establish and populate an Ad Hoc committee to address Board outreach, membership recruitment & retention, including addressing the UCEN GOV Board’s Charter, as it pertains to these issues.*

NP would like the next meeting to start with Charter concerns.

Meeting adjourned at 9:06 am.

**NEXT MEETING:** April 24th, 2019, STATE STREET ROOM, UCEN bottom floor. Calendar invite [link here](#).