UCen Governance Board Meeting Minutes

April 10th, 2018

**Voting Members in Attendance:** Luke McCrary, Chris Hudley, Cesar Vargas, Jenna Schaal-O’Connor, Nicolas Pascal, Alex Burrow, Andrew Banicki.

**Voting Members Not in Attendance:** John Lofthus, Patricia Holden, Samantha Sanchez, Alexander Giolito, Ian Caples.

**Ex-Officio Members in Attendance:** Gary Lawrence, Mark Beisecker, Sue Hawkins, Hieu Le.

**Ex-Officio Members Not in Attendance:** David Stamps, Willie Brown.

**Advisors in Attendance:** Marilyn Dukes.

**Advisors Not in Attendance:** Danielle Quinones-Ortega, Marisela Marquez, Zaveeni Khan-Marcus, Jasmine Sandhu, Leslie Medina.

The meeting was called to order by Luke McCrary at 8:10 am.

**Approve Previous Meeting Minutes:**

Previous meeting minutes were not approved due to lack of quorum.

**Review Finalized Ballot Language:**

CH asked how the percentage of fee assessment was calculated. HL advised that all numbers are correct but that numbers were all calculated by Budget & Planning and Office of the President and questions can be addressed to them, possibly at Town Hall Meeting on Thursday. MD suggested having figures put into a table for easier understanding. HL will put together a spreadsheet.

Current project does not include entire building so there are spaces that are not included in project, including the kitchen, which is a separate project. GL advised that there will be UCen administration offices with location to be determined.

**Vote on Endorsing NewCen Project:**

Vote will need to be addressed at future meeting due to lack of quorum.

**Committee Reports:**

**AD HOC RENOVATIONS:** Language is still being discussed for MOU to be less legally binding and maybe changing to “Statement of Understanding” which would render it more as a document of reference point. JS-O asked who the stakeholders are and HL advised that it is CLAS, CAPS,
Health & Wellness & Disabled Students. GSA are not included in this project and their space is not affected by the proposed renovations.

Town Hall Meeting on Thursday is scheduled for the HUB from 3:00pm-5:00pm and an email blast went out to the student body. Alexandra Gessissippi advised that she will not be able to attend on behalf of AS but her intern will be there. GL advised that JC will be there taking notes for Q & A.

**BOOKSTORE:** MB advised that they are continuing with the rebranding of the Campus Store and April is a big month for them. There is a lot of foot traffic with the Spring Insight being this weekend. Grad Fair will be on April 25th and 26th in the UCen lobby. All Gaucho Reunion will be on April 27th, 28th and 29th. Regalia is available for purchase on April 30th. This is becoming a peak season for the Bookstore with 45-50% margin coming from apparel.

**DINING:** SH advised that they learned that having Starbucks open 24 hours for Dead Week and Finals Week needs more daytime employees but was very successful so they will continue to offer this. SH confirmed that there is no movement with EBT even though we have done due diligence. She added that the State did come visit the Arbor and have not been on the campus before which is encouraging. AB asked if there is any feedback from consultants, SH advised that they are finishing their work and we should have more information next month.

**FINANCE:** GL advised that IC is working on setting up meeting and should have that by next meeting. They do have their March financials as well as their revised forecasts and are working on those now. They are also working on budgets for next year. There is also an initiative to move our accounting system over to the Campus General Ledger by July 1st. This is a very big undertaking and will result in our current system losing accrual and depreciation. Also in terms of budget there will be potential add on’s which will be presented to the Board.

**PROGRAMMING:** AB advised that they have not been able to meet but should have more information for the next meeting. GL added that the Petting Zoo on Saturday had over 350 people in attendance and was a great event. Sun Fest Event in Storke Plaza was attended by over 842 people and was also a huge success.

**SPACE ALLOCATION:** JS-O advised that they are still working on a subcommittee meeting time.

**NEXT MEETING:** Will be held on Tuesday, April 17th at 8:00am.

Meeting adjourned at 8:57am.