
Voting Members Not in Attendance: John Lofthus, Patricia Holden, Samantha Sanchez, Alexander Giolito.

Ex-Officio Members in Attendance: Gary Lawrence, Mark Beisecker.

Ex-Officio Members Not in Attendance: Sue Hawkins, David Stamps, Hieu Le, Willie Brown.

Advisors in Attendance: Marilyn Dukes, Leslie Medina.

Advisors Not in Attendance: Danielle Quinones-Ortega, Marisela Marquez, Zaveeni Khan-Marcus, Jasmine Sandhu.

The meeting was called to order by Luke McCrary at 8:09am.

Approval of Previous Meeting Minutes:
There was no quorum; Approval postponed to next meeting.

Bookstore LED Renovation Proposal: Kathryn Foster, AS EAB

KF is requesting a replacement lighting project for the Campus Store. This project was previously proposed at $100,000 and can now be proposed at a much lower cost of $55,000. This would consist of replacing all fluorescent lighting with LED lighting which are brighter, emit less heat and which could save up to $10,000 annually in utility costs.

KF was advised that since the Board does not have a quorum today no motions for a vote can be made but that she could advise TGIF that she made a presentation to the Board and, pending approval of her grant request, the Board could vote to approve matching funds.

Campus Planning Committee Meeting 1/30:

LM advised that he, IC and HL attended the Campus Planning Committee’s Finance Subcommittee Meeting to present the proposed UCen Renovation Project. Concerns includes loss of revenue generating space and GSA. There were also concerns from GSA on how they would fit in the projects. CPC forwarded a recommendation to approve the project with concerns noted to Chancellor.

JS-O asked if project renderings were available and expressed concern on whether or not the current GSA was eliminated in the current plans.
GL expressed the importance of the board being involved in the writing of the proposed ballot language to be submitted by HL.

**Committee Reports:**

1. **Bookstore** – MB advised that due to the soft sales as a result of the Thomas Fire in December he was hoping to recoup some of those sales in January but due to the mudslides January sales were soft as well. The Campus Store suffered a major loss of sales in textbooks with students not here. January sales were down by 7%.

2. **Dining** – LM advised that Focus Groups have been set up to meet with the consultants from Porter-Khouw to explore what kind of restaurants we want to add and/or change.

3. **Finance** – IC gave an overview of the UCen Q2 Revised Forecast. A decline in higher margin sales and increase in lower margin sales resulted in a lowering of Gross Margin from $12M to $11M. Expenses have remained at budgeted levels. Bottom line loss has increased from $517,533 to $1,557,371. GL added that we expect some relief from our assessments – hoping that will be somewhere around $600,000.

4. **Programming** – AB advised that they have not had the opportunity to meet yet due to schedule conflicts.

5. **Space Allocation** – JS-O advised that they are meeting today after this meeting. They are going to have a light schedule due to waiting for referendum decision. GL added that the new University & Community Housing Services office has officially opened as of January 30th on the 3rd floor.

6. **AD HOC Renovations** - Kaplan’s contract will be up this year and it is anticipated that it will not renew. GL advised that he hopes to hear from the Contracts Office regarding ATM contract renewals and the expected renewals will be for one year rather than three. All contracts will be up this summer.

Meeting adjourned at 8:53am.

NEXT MEETING: MONDAY, FEBRUARY 12th @ 8AM IN THE HARBOR.