

Returning Application-University Center Dining Services

Please print this form, complete and submit to the units you are continuing to work at.

Fall _____ Winter _____ Spring _____ Summer _____

Name: _____ Local Phone: _____

Email Address: _____

Mark ALL units you will be working at:

ARB __ BUC __ CAT __ CEN __ CST __ CTC __ CYC __ NIC __ ROM __ WEN __ SPA __

Scheduling Information:

Employees must be willing to work a minimum of 10 hours per week, as well as work the SCHEDULED number of hours during FINALS. All employees must work all scheduled shifts, unless approved by their student manager/manager. This schedule will be kept on file for the current quarter only, you are responsible for notifying your student manager/manager IMMEDIATELY of any schedule changes. You are required to submit your schedule each quarter.

How many hours per week can you work? (min. 10/max.19) _____

Availability:

Place an (X) in the appropriate boxes that correspond to your scheduled class hours. Class hours not within the normal 50 minute interval must be listed in each (X). For example, 1:00-2:15. At the bottom, list other activities which will prevent your from not working.

	Mon	Tue	Wed	Thur	Fri	Sat	Sun
5:00-6:00 AM							
6:00-7:00 AM							
7:00-8:00 AM							
8:00-9:00 AM							
9:00-10:00 AM							
10:00-11:00 AM							
11:00-12:00 PM							
12:00-1:00 PM							
1:00-2:00 PM							
2:00-3:00 PM							
3:00-4:00 PM							
4:00-5:00 PM							
5:00-6:00 PM							
6:00-7:00 PM							
7:00-8:00 PM							
8:00-9:00 PM							
9:00-10:00 PM							

Not available: _____
